

TERMS & CONDITIONS

1. This agreement is made between all school coach passengers, their parents and Merchant Taylors' School in order to provide safe, comfortable and civilised journeys for all passengers.
2. Arrangements for pupils' journeys to and from school are the responsibility of their parents. To assist with discharging this responsibility, Merchant Taylors' School provides a school coach service. Parents are responsible for their children at all times including both prior to and after boarding and alighting.
3. Transport on the School coach service must be arranged in advance and is paid for through the online booking system. The booking system is fully flexible so you can book as many or as few weekly regular journeys as required. Ad hoc Journeys are available subject to availability. The service is available on an ad-hoc basis, but this is subject to demand once term starts.
4. Bookings are non-refundable in the event of a pupil failing to travel.
5. Bookings are to be made via mtsn.vectare.co.uk.
6. Each pupil for whom an online form has been submitted will be added to a bus list detailing the service they travel on, their bus stop and what travel has been paid for. Their name will appear on a list which will be checked by the driver. Each pupil must show a QR code to the driver when boarding the coach.
7. It will be the parent's responsibility to inform the school via the Contact Us form on the website if they no longer wish for their child to use the School bus service. One half term's notice must be given by a parent prior to the removal of a pupil from the School coach service. Pupils who travel on the School Coach service without permission from Merchant Taylors' School (i.e. without having prebooked a seat) will have a non negotiable fee of £20 added to their school account.
8. No pupil is permitted to travel on the school coach service if not pre-booked for that coach. Other arrangements for journeys to and from school must be made by the pupil or their parents. Pupils are reminded that they are ambassadors for the School and should ensure they are smartly presented and well behaved at all times when waiting for their coach and when travelling.
9. Pupils should be at the bus stop 5 minutes before the scheduled time of departure to ensure they do not miss the bus. Drivers will not wait past the scheduled departure time.
10. In accordance with the School's Code of Conduct for coach users, good behaviour and respect for others is required at all times. Shouting, use of inappropriate language, dropping litter, bullying, playing loud music or any other misbehaviour is strictly forbidden, as is eating on the bus. Pupils must ensure that any online activity does not cause distress to others. Pupils must also correctly identify themselves when boarding the coach; giving a false name or allowing another pupil to travel in their name is a breach of these Terms and Conditions and may result in disciplinary action.
11. Except when embarking or disembarking, all passengers must remain seated with their seat belts fastened correctly.
12. Whilst using the coach service, all passengers must accept the authority of the Driver (or MTS Staff member when applicable) who may ask them to obey any reasonable instruction such as pick up litter, cease from certain activities or move to a different seat. At no time should passengers do anything to distract the Driver's full attention away from the road.
13. Failure to comply with these conditions may result in the matter being referred to the pupil's Form Tutor, Head or Section or Second Master and may result in disciplinary action, including temporary or permanent withdrawal of permission to use the school coach service.
14. Merchant Taylors' School aims to run a reliable and efficient coach service. However timings may vary due to traffic conditions or unforeseen circumstances.